

REQUEST FOR SERVICE OF DOCUMENTS

**(Article 4(3) of Regulation (EC) No 1393/2007 of the European Parliament and of the Council of 13 November 2007 on the service in the Member States of judicial and extrajudicial documents in civil or commercial matters <sup>(1)</sup>)**

Reference No:

1. TRANSMITTING AGENCY

1.1. Identity:

1.2. Address:

1.2.1. Street and number/PO box:

1.2.2. Place and post code:

1.2.3. Country:

1.3. Tel.:

1.4. Fax (\*):

1.5. e-mail (\*):

2. RECEIVING AGENCY

2.1. Identity:

2.2. Address:

2.2.1. Street and number/PO box:

2.2.2. Place and post code:

2.2.3. Country:

2.3. Tel.:

2.4. Fax (\*):

2.5. e-mail (\*):

3. APPLICANT

3.1. Identity:

<sup>(1)</sup> OJ L 324, 10.12.2007, p. 79.

(\* ) This item is optional.

3.2. Address:

3.2.1. Street and number/PO box:

3.2.2. Place and post code:

3.2.3. Country:

3.3. Tel. (\*):

3.4. Fax (\*):

3.5. E-mail (\*):

4. ADDRESSEE

4.1. Identity:

4.2. Address:

4.2.1. Street and number/PO box:

4.2.2. Place and post code:

4.2.3. Country:

4.3. Tel. (\*):

4.4. Fax (\*):

4.5. E-mail (\*):

4.6. Identification number/social security number/organisation number/or equivalent (\*):

5. METHOD OF SERVICE

5.1. In accordance with the law of the Member State addressed

5.2. By the following particular method:

5.2.1. If this method is incompatible with the law of the Member State addressed, the document(s) should be served in accordance with the law of that Member State.

5.2.1.1. yes

5.2.1.2. No

6. DOCUMENT TO BE SERVED

---

(\*) This item is optional.

6.1. Nature of the document

6.1.1. Judicial

6.1.1.1. Writ of summons

6.1.1.2. Judgment:

6.1.1.3. Appeal

6.1.1.4. Other

6.1.2. Extrajudicial

6.2. Date or time limit after which service is no longer required (\*):

(day)

(month)

(year)

6.3. Language of document:

6.3.1. Original (BG, ES, CS, DE, ET, EL, EN, FR, GA, HR, IT, LV, LT, HU, MT, NL, PL, PT, RO, SK, SL, FI, SV, other):

6.3.2. translation (\*) (BG, ES, CS, DE, ET, EL, EN, FR, GA, HR, IT, LV, LT, HU, MT, NL, PL, PT, RO, SK, SL, FI, SV, other):

6.4. Number of enclosures:

7. A COPY OF DOCUMENT TO BE RETURNED WITH THE CERTIFICATE OF SERVICE (Article 4(5) of Regulation (EC) No 1393/2007)

7.1. Yes (in this case send two copies of the document to be served)

7.2. No

1. You are required by Article 7(2) of Regulation (EC) No 1393/2007 to take all necessary steps to effect the service of the document as soon as possible, and in any event within one month of receipt. If it has not been possible for you to effect service within one month of receipt, you must inform this agency by indicating this in point 13 of the certificate of service or non-service of documents.

2. If you cannot fulfil this request for service on the basis of the information or documents transmitted, you are required by Article 6(2) of Regulation (EC) No 1393/2007 to contact this agency by the swiftest possible means in order to secure the missing information or document.

Done at

Date

/ /

Signature and/or stamp

(\*) This item is optional.